

June 21, 2007

Dear Parents/Guardians,

Welcome to Adventureland Day Camp!!! We would like to take this opportunity to thank you for choosing Adventureland for your summer day camp. As part of our efforts to make your summer camp experience as enjoyable and smooth running as possible, we've put together the following Family Handbook. Whether you are a new member of the Adventureland family or a longtime friend, please take a few moments to look through this guide. You may also want to refer to it throughout the summer, as this handbook will answer many questions that you may have. Thank you.

Yours in camping,

The DeVicaris Family and
Staff of Adventureland Day Camp

WHAT TO BRING TO CAMP

Campers and parents are always concerned about what's needed for camp. In general the philosophy of "Less is more" applies when packing your bag for camp. The following is a list of items that will help you to have an enjoyable summer:

Bathing suit
Towel
Sunscreen
Small backpack or duffel bag

You may wish to pack other items such as hats or water bottles depending on your child's needs, however please remember that Adventureland provides water and juice. Adventureland also provides sports equipment, but if

Your children wish to bring in their own equipment, they may do so.

One thing to remember is that the more your child brings to camp, the more they are capable of losing, and Adventureland Day Camp will not be held responsible for any items lost, stolen or damaged while involved with camp . With that in mind, please clearly label everything with indelible marker. Include on the labeling your child's name and group so we can return any lost items to you as soon as possible.

There are some items which are not needed and will not be tolerated at camp. Please do not allow your child to bring the following items to camp:

CD Players, walk men, ipods, mp3 players or portable radios of any kind
Cell phones
Beepers
Gameboys or electronic games
Toys
*Magic or Pokemon cards

*Magic or Pokemon cards will be allowed at camp when there are rainy days. In that situation, we ask that you make sure the cards are in a clearly labeled box or rubber band and immediately turned into your counselor for storage in the office.

FIRST DAY/WEEK OF CAMP

While we do our best to make sure everything runs smoothly, inevitably minor issues will arise. Please keep in mind that we are doing our best to work out any and all problems to ensure your child has the best summer possible.

Transportation usually runs a little slow during the first week of camp, as children and staff are becoming familiar with the process of dismissal. Please don't worry, your child will arrive home at a much more routine time as the weeks go by.

TRANSPORTATION TO AND FROM CAMP

What to ask your driver

Many children who come to camp are driven in by our staff members. In order to make this process run as smoothly as possible for you, ask your driver the following questions when they contact you:

- ⦿ What is the make and model of the car you drive?
- ⦿ What time will you be picking up and dropping off my child?
- ⦿ What do you look like?
- ⦿ How old are you?
- ⦿ Are you familiar with the area, or do you need more specific directions?

You will receive information about your driver as well as their phone number prior to camp starting. If for some reason you don't hear from your driver, please feel free to call them and discuss the above mentioned questions.

When will my child be picked up?

In order to maintain a safe environment, Adventureland staggers the arrival of camp vehicles to our site. Cars generally arrive between 8:45 and 8:55 AM while buses and vans will arrive between 9:15 and 9:25 AM. This guideline, along with the drivers route and your distance from camp, will determine your child's pick up time. Adventureland is sympathetic to the needs of working parents, however, do to the large volume of children we are transporting, we may not be able to pick your child up by a certain time. As a general guideline, the further you live from camp, the earlier your child will be picked up. Your driver will call you prior to the first day of camp with a specific pick up time, if for some reason you don't hear from them, please feel free to call the driver at your earliest convenience.

Extended Hours and Self Transportation

Many working parents take advantage of our Extended Hours program. If you have chosen to make use of this wonderful program, please use the following guidelines to ensure a smooth running process.

Morning Drop-Offs

When dropping your child off in the morning, please pull into the underpass at the front of the building. There will be a staff member there to help your children out of your car and direct them where to go. If you wish to park for any reason, please use the visitor parking spaces located directly across from the underpass. We ask that you do not use staff parking because it's very easy for children to become confused if their driver is not in the same space.

Afternoon Pick Up

When you pick your child up, please adhere to the following guidelines: You may pick your child up prior to 3:30 or after 4:15 PM. When picking up before 3:30, park in the visitor parking area and report immediately to the main office. From there, your child will be paged for you to take home. Please don't attempt to find your child or have them wait for you by the cars each day. We must account for EACH AND EVERY CAMPER before dismissal, and if your child leaves their group or the property without our knowledge, we can't do that. There is also the safety issue to be concerned about.

Cars, vans, and buses will travel down our driveway, and we want to make sure no child accidentally gets hit. To that end, we close the driveway to outside traffic from 3:30 to 4:15 PM. If you want to pick your child up between those times, you must WALK down the driveway and report to the office.

When picking up your child between 4:15 and 5:30 PM, just park in one of the available spaces and report to the staff member at the underpass, where they will be paged and signed out. Adventureland is extremely safety conscious, and will ask to see your identification when you are picking up your children. When a situation arises where someone else must pick up your child, please send a note with a phone number where you can be reached.

Self-Transportation

Adventureland also has a self-transportation option for families. Parents taking part in this program may drop their children off between 9:15 and 9:30 AM, and pick them up between 3:30 and 3:45 or 4:10 and 4:25 PM. When picking your children up after 4:00, report directly to the underpass to sign them out.

COUNSELOR PHONE CALLS

Enclosed with your child's grouping information, you will find the name and phone number of your child's counselor. Please save this information. Your child's counselor will make every effort to contact you prior to the first day of camp. However, you are more than welcome to call them. This is a wonderful opportunity to begin getting to know each other as well as discuss any special concerns regarding your child.

You may also feel free to call your child's counselor at any time throughout the summer to discuss any issues you may have, or just to see how things are going. Nine times out of ten, the counselor would be the first person you'd call since they have the most contact with your child.

WHAT TO ASK YOUR CHILD ABOUT CAMP

We want you to know what a fun time your child is having at Adventureland, so we encourage you to ask your children about their day. Often times so many things happened in a day, it's hard for children to separate everything out and tell you about camp. Here are a few sample questions to help focus your child, and give you an idea of what happened each day:

- ⦿ What was the best thing you did at camp today?
- ⦿ Who did you sit next to at lunch? What did you eat?
- ⦿ What's coming up at camp?
- ⦿ Do you need anything for tomorrow?

VISITORS TO CAMP

As you know Adventureland has an open door visiting policy, and we welcome parents to stop by. With that in mind, we are extremely safety conscious and concerned about who is on the property during camp hours. When visiting camp, you will be stopped at the entrance by our Door Person. They will ask you to sign in, and will let the office know of your arrival. Next you will be asked to park and sign in again at the office. Once signed in, you will be given a visitor badge, and escorted to your child's group. Upon leaving, we ask that you stop back by the office to drop off your badge, and sign out.

LUNCH AND SNACK

Adventureland provides lunch and an afternoon snack for all campers. We continually strive to provide a nutritious, varied and tasty lunch for all. A typical lunch menu consists of:

Main Selection

Second Selection

Daily Alternates: PB&J; Plain PB or Plain Jelly; Cream Cheese and Jelly;

Low Fat Yogurt

Milk

Juice

Dessert

Each day campers will choose from the selection of menu items available. We are fully aware of the changing minds of children when it comes to food, and campers are free to change their minds. We simply fill out the cards for our kitchen staff to estimate how much food to prepare.

After lunch and snack, your child may be asked to help clean up the lunch table, and police the area for trash. This is done to cut down on bugs, and stained clothes from spilled juice, etc. It is also a good way to teach children responsibility and teamwork.

Adventureland is sympathetic to the many food allergies and eating disorders affecting today's children. If your child suffers from any allergies or conditions, please make a note of it on the health form, or call Ms. Marge Klingenberg the camp nurse at (215) 757-9142. That way we can make sure the information gets to the right people and the proper adjustments/accommodations can be made.

FREQUENTLY ASKED QUESTIONS

Families have many questions when they send their children to camp. We have taken the liberty to answer some of the more commonly asked questions below:

What if I need to pick up my child early, or drop them off at camp late?

It's no problem to pick up early or drop off late, simply stop by the office and we'll page your child and sign them out.

What if my child is on medication?

Please place the medication, and instructions for dosage and time to

administer in a clearly labeled plastic bag. Instruct your child to give the bag to their counselor so they can turn it into the nurse.

All my child's friends are in another group, can we change groups?

We will do our absolute best to accommodate your wishes, as long as there is space in the group, and there is not a great difference in age.

What happens when it rains?

When it rains at camp, we will usually take a trip to the movies, bowling, or roller skating. During those times we stay in camp, we will follow a rainy day schedule, which provides a variety of activities under cover.

What happens if it's hot?

Adventureland always provides water and juice for campers, and on those days that it is extremely hot, we will extend our swim schedule. On certain occasions we will leave camp, and go to an air-conditioned movie or similar activity.

What is Adventureland's Tax I.D. number?

23162751

Our plans have changed, so we need to withdraw from camp, what happens?

This is no problem, we will be happy to refund your unused tuition according to the following schedule: We will refund the difference between your tuition and the amount paid by campers who signed up only for that amount of time.

Can I have the names and numbers of other campers in my child's group?

Many parents ask for these items to plan birthday parties, sleepovers, etc. Unfortunately Adventureland IS NOT permitted to give the names and numbers of camper families to anyone. If you wish to invite other campers to a party, simply give the invitations to your child to pass out.

Do I tip my counselors and drivers?

This is entirely up to you. However, people have tipped staff members for a job well done.

If the answer to your specific question is not listed, please consult the list below to best direct your question:

Billing - Mrs. Klabe at (215) 945-8620

Medical - Ms. Marge Klingenberg at (215) 757-9142

Upcoming Trips or Programing - Mr. John Wineburg or Ms. Jen Whaeton at (215)757-9022

Swimming - Mr. Alan Thress at (215) 757-9142

Newsletter items - Ms. Stacy Dougherty at (215) 757-9142

Transportation - Mr. Chris DeVicaris at (215) 757-9142
Staff issues - Mr. Alex DeVicaris at (215) 757-9483
Extended Hours - Ms. Sandy Rokowski at (215) 757-9483
Any other questions/issues - call (215) 757-9142 and we'll be happy to assist you.

Correspondence

Each week, Adventureland sends out a newsletter to keep you informed of what the previous week's happenings as well as upcoming events and programs. These are usually given out on Friday. However it's always a good idea to check your child's bag each day for notes, or permission slips, etc. Counselors will also send out weekly Adventure-Grams and make regular phone calls to keep you updated on your child's progress.

If you have something to send to the camp, simply instruct your child to give it to their counselor as soon as they arrive, we will see that it gets to the right place.

SWIMMING

Learning to swim is one of the mainstays of any camp program, and Adventureland takes this responsibility very seriously. Each group has two swim periods: Instructional swim in the morning; and Free swim in the afternoon. Please encourage your child to participate in instructional swim, it will help them to become a better swimmer, and they can't participate in free swim unless they go to instructional swim. Our pools are also heated, so you don't have to worry about it being too cold for your child to swim. If your child cannot participate in swim, simply send a note in, and we will make other arrangements for them.

TRIPS OUT OF CAMP

From time to time, we will take trips to the movies, bowling, roller skating, etc. During those occasions, Adventureland will pay for admission, skate rentals, etc. You may want to give your child a few extra dollars for a snack or drink, but remember we still provide lunch and snack each day.

SPECIAL EVENTS

Each week Adventureland plans a special event for groups to participate in. Please consult the weekly newsletter and check your child's bag each day for permission slips, as well as reminders for upcoming events.

Family Fun Nights

Each Monday Adventureland Day Camp Will be open from 6:00 to 9:00 PM for families and staff to come down and enjoy the site. It's our way of letting the parents come to camp. You can also use this opportunity to talk to other parents and staff members.

PICTURES

Adventureland takes camp photos twice during the summer, please keep an eye out for order forms.

ADVENTURELAND DISCIPLINE CODE

Although the vast majority of Adventureland Day Camps campers are extremely well behaved, we feel it's important to clearly define appropriate behavior for a camp environment. Please take a few moments to look over and discuss these guidelines with your children.

Please listen and cooperate with our counselors and specialists:

Our staff members are here to help you have a good time and keep you safe. That means asking you to participate in, or help clean up after an activity. We may also not allow you to do things which we consider to be dangerous. Please do your best to cooperate with us. If you don't understand why your counselor asked you to do something, then ask. We will be happy to explain our reasons to you.

Please treat everyone at camp with respect:

All people, from the bus drivers to the counselors to the other campers in your group, deserve to be treated with a certain level of respect. We ask that you treat other people the same way you would like to be treated.

Please encourage others:

No one likes to be put down or made fun of. You don't like to be picked on, so please don't pick on others.

Please only use appropriate language at camp:

Foul or abusive language has no place at camp and will not be tolerated.

Please only use your mouth for laughing, speaking, and eating:

When one human being bites another, it is a serious issue. The human mouth carries a host of bacteria that can continue to cause problems long after the initial pain subsides. Therefore we will not tolerate any camper biting someone at camp.

Please solve any problems you have by talking:

Punching, scratching, kicking, or fighting in any way will not be tolerated at Adventureland.

Please take your belongings home with you:

Occasionally campers come home with objects or clothes that don't belong to them. If you find something that doesn't belong to your

family, please return it as soon as possible. We will not tolerate any campers “borrowing” anything that doesn’t belong to them.

Please stay with your group at all times:

Adventureland is a large place. You are assigned to a group for safety reasons. Please stay with your group throughout the day.

Please behave yourself when on trips out of camp:

When we are on a trip, we are representing ourselves, our families and Adventureland. Please behave accordingly.

Please respect others property:

Adventureland and the families that attend take pride in their belongings. Please do not break or destroy anything at camp.

Please respect the environment at camp:

Adventureland is home to many different plants and animals. Please respect and not hurt any of the wildlife at camp.

Consequences:

Although each situation is unique, Adventureland Day Camp will follow a few general guidelines when a camper’s behavior becomes an issue.

For minor issues, we will employ a time-out from various activities. The length of time-out will depend upon the age of the camper and the circumstances involved. If a problem persists, parent notification will result.

More serious issues such as fighting, biting, or foul language will result in automatic parent notification, as well as suspension and possible exclusion from camp for the remainder of the summer.

The guidelines listed above are general, and Adventureland Day Camp reserves the right to exclude or suspend any child from camp if it’s deemed to be in the best interest of Adventureland, or other campers in attendance.